



Sioux Center Office
 (712)722-3375
 (712)722-3365 FAX
cpa@kk-cpa.com

Le Mars Office
 (712)546-5131
 (712)546-7239 FAX
kklm@lm.kk-cpa.com

www.kk-cpa.com

PERSONAL INCOME TAX WORKSHEET – 2020

Your Name _____ Date of Birth _____ Soc. Sec. Number _____ Occupation _____
 Spouse's Name _____ Date of Birth _____ Soc. Sec. Number _____ Occupation _____
 Address (street) _____ City _____ State _____ Zip Code _____
 Home Phone _____ Work Phone _____ Cell Phone _____ Spouse Cell: _____
 County _____ School District _____ Tax Payer E- Mail _____
 Spouse Email _____

Dependents:

Name of Child	Birth Date	Soc. Sec. #	Name of Child	Birth Date	Soc. Sec. #
1 _____	_____	_____	4 _____	_____	_____
2 _____	_____	_____	5 _____	_____	_____
3 _____	_____	_____	6 _____	_____	_____

Did any of your children have income in excess of \$1,500? Yes _____ No _____
 If yes, any interest, dividends or other unearned income? Yes _____ No _____

PLEASE NOTE: Children age 18-23 may be subject to a kiddie tax.

PLEASE BRING TO YOUR APPOINTMENT:

- Correspondence received from the Internal Revenue Service or your state taxing agency
- All W-2's, 1099's, K-1 Forms & 1098's
- SSA – 1099 (Social Security Benefit Statements)
- Buy and Sell Statements relating to securities transactions

DIRECT DEPOSIT INFORMATION

Institution	Routing #	Account #	Savings or Checking
_____	_____	_____	_____

WAGE, SALARY INCOME

List Employer – Taxpayer	Bring W-2's	List Employer – Spouse
_____	_____	_____
_____	_____	_____
_____	_____	_____

INTEREST INCOME

(If mortgage interest is received by you, the address and social security number of the payer is needed.)

Bring 1099-INT & broker statements

Payer	Amount
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
(Tax Exempt)	\$ _____

DIVIDEND INCOME

From Mutual Funds & Stocks – Bring 1099-DIV

Payer	Amount
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

OTHER INCOME

TAXPAYER

SPOUSE

Rent Received (please complete enclosed worksheet).....\$ _____ \$ _____

Alimony Received.....\$ _____ \$ _____

Unemployment Compensation\$ _____ \$ _____

Prizes, Bonuses, Awards\$ _____ \$ _____

Gambling, Lottery (expenses _____)\$ _____ \$ _____

Unreported Tips.....\$ _____ \$ _____

Director/Executor's Fee.....\$ _____ \$ _____

Jury Duty\$ _____ \$ _____

Disability Income\$ _____ \$ _____

Payments from Prior Installment Sale\$ _____ \$ _____

Social Security Benefits(please bring SSA-1099)\$ _____ \$ _____

IRA Distributions/Pension Income (please bring 1099-R).....\$ _____ \$ _____

Did you Buy, Sell or Use Virtual Currencies .. Yes No

IRAs (Individual Retirement Accounts)

Regular IRA Contributions..... (H) \$ _____ (W) \$ _____

Roth IRA Contributions..... (H) \$ _____ (W) \$ _____

Roth IRA Rollover Conversions..... (H) \$ _____ (W) \$ _____

Educational IRAs.....\$ _____ College Savings Iowa (please bring documentation) \$ _____

TUITION EXPENSEPost-secondary (College Tuition paid by parents or dependents) **(Please bring in 1098-T)**

Student	Year in College as of 12/31/20	Books
_____	_____	_____
_____	_____	_____

High School/Grade School (used for Iowa only).....\$ _____ Number of Students _____

MEDICAL EXPENSES

Medical Ins. Premiums **(If not deducted pre -tax)**\$ _____ Medical Miles _____

Long-term Care Insurance Premiums\$ _____ Medical Lodging..... \$ _____

Out of pocket costs for Medicine & Prescription Drugs, Hospital, Doctor, Dentist, Chiropractor, Eye Doctor,
 Medical Equipment, Rent & Ambulance (reduce any insurance reimbursements)..... \$ _____

Other Medical Expenses _____ \$ _____

Health Savings Account (HSA) Contributions \$ _____

TAXES

Real Estate Taxes.....\$ _____ Vehicle License (cars, vans, suv's only)....\$ _____
 (pickups model 2010 or newer)

Mobile Home Taxes\$ _____ If you have **MUNICIPAL** Utilities, list totals.

Fed. Refunds Received in 2020.....\$ _____ Electric.....\$ _____ Gas.....\$ _____

State Refunds Received in 2020.....\$ _____ Water.....\$ _____ Sewer.....\$ _____

TAX ESTIMATES PAID**Federal Estimated Tax Payments**

Due Date	Actual Date Paid	Amount
7/15/20	_____	\$ _____
7/15/20	_____	\$ _____
9/15/20	_____	\$ _____
1/15/21	_____	\$ _____

State Estimated Tax Payments

Due Date	Actual Date Paid	Amount
4/30/20	_____	\$ _____
6/30/20	_____	\$ _____
9/30/20	_____	\$ _____
1/31/21	_____	\$ _____

INTEREST PAID

Mortgage Interest \$ _____
 Home Equity Loans \$ _____

Did you use your Home Equity for something other than to purchase, build or substantially improve your home? If so, what for and how much?

If Mortgage Interest or Home Equity Loans paid to an individual, list name, address, and SSN

Investment or Business-Purpose Loan \$ _____
 Student Loan Interest \$ _____

NOTE: If you purchased or sold your home or other real estate in 2020, please bring the closing statements

PLEASE BRING IN ALL 1098'S

CONTRIBUTIONS

(Paid with check)

TO	AMOUNT	TO	AMOUNT
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____

(PROPER RECEIPTS ARE REQUIRED FOR SINGLE CONTRIBUTIONS OF \$250 OR MORE.)

NON CASH CONTRIBUTIONS

Fair Market Value of Property or Stock \$ _____ Mileage Driven for Charity _____ Food & Clothing \$ _____
 (Appraisal required if > \$5000)

CASUALTY LOSSES – Federally Declared Disaster Areas Only

Date of Loss	Description of Item	Amount	Amount of Insurance Reimbursement
_____	_____	\$ _____	\$ _____

SALES TAX

Please list significant purchases for 2020 and sales tax paid (ex: cars, pickups, boats, motorcycles, motor homes, etc.)

Item Purchased	Sales Tax Paid	New or Used
_____	_____	_____
_____	_____	_____
_____	_____	_____

RESIDENTIAL ENERGY IMPROVEMENTS

Geothermal heat pumps and solar energy systems Only.

Description	Amount
_____	\$ _____
_____	\$ _____
_____	\$ _____

You are required to acquire and retain certification from the manufacturer.

CHILD CARE

Name of Care Provider	Address	SS#/Emp ID	Amount Paid
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

OTHER DEDUCTIONS AUTHORIZED

Adoption expenses..... \$ _____

EMPLOYEE BUSINESS EXPENSE

Auto Expenses (Actual) \$ _____	Total vehicle mileage _____
Meals \$ _____	Business Mileage _____
Entertainment \$ _____	Educational Expense \$ _____
Other Expenses _____	_____
Reimbursement Received _____	_____

INVESTMENTS SOLD

Stocks, Bonds, Mutual Funds, Partnership interests – Attach 1099-B & confirmation slips

Investment	Date Acquired/Sold	Sale Price	Cost
_____	_____/_____/_____	_____	_____
_____	_____/_____/_____	_____	_____
_____	_____/_____/_____	_____	_____
_____	_____/_____/_____	_____	_____

PARTNERSHIP, TRUST, ESTATE INCOME

List all partnerships, limited partnership, LLCs, S-corporations, trusts, or estates that you are involved with – Attach K-1

QUESTIONS, COMMENTS & OTHER INFORMATION

Please bring your Social Security Statement to your tax appointment if you received one during the year from the Social Security Administration.

To the best of my knowledge, the enclosed information is correct and includes all income, deductions and other information for the preparation of this year's Income Tax Returns, for which I have adequate contemporaneous records.

Signature _____ Date _____

